



Get started on the NestléConnect.ca portal

Follow the instructions below to register.

1. Once you have accessed the secure portal <https://nestleconnect.ca> then click on [Register Here](#) to set up your account.

Note:

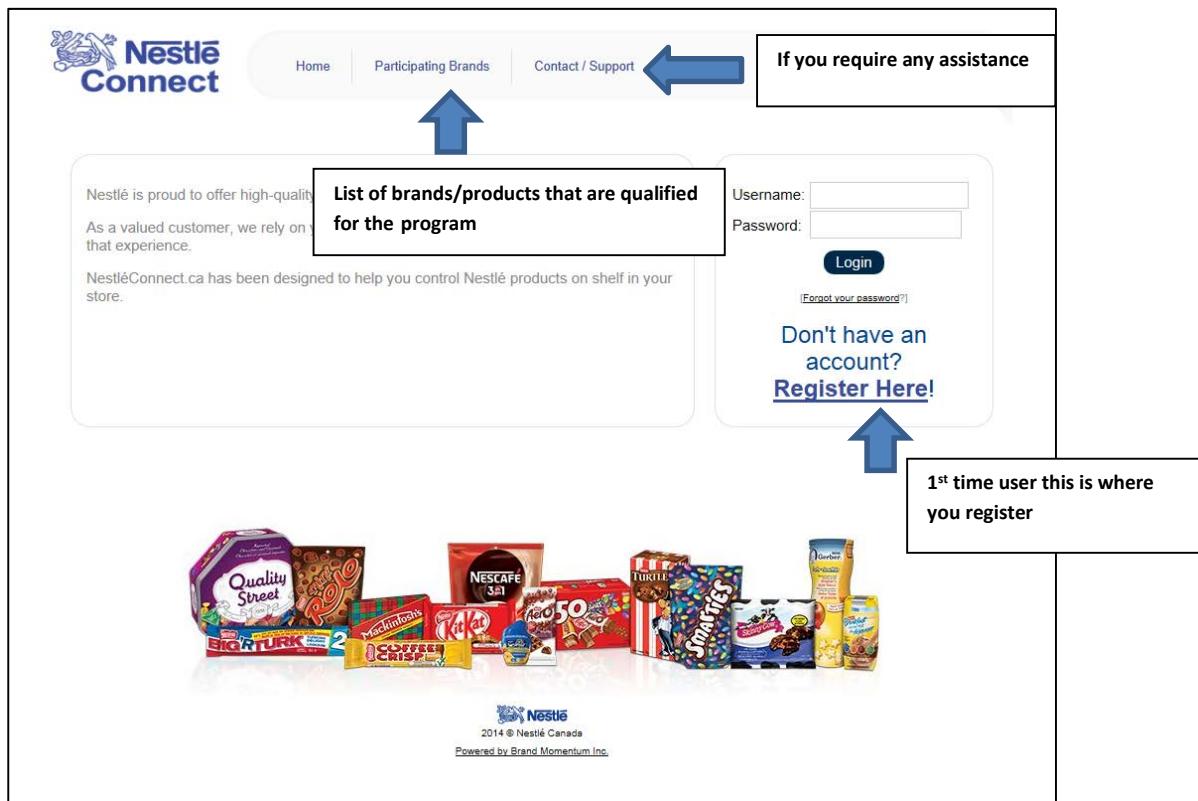
An email address is required for registration.

If you have multiple stores, each store requests has to be submitted separately.

The information provided during registration will be used to:

1. Communicate with you and provide updates on your NestléConnect account.
2. Issue cheques

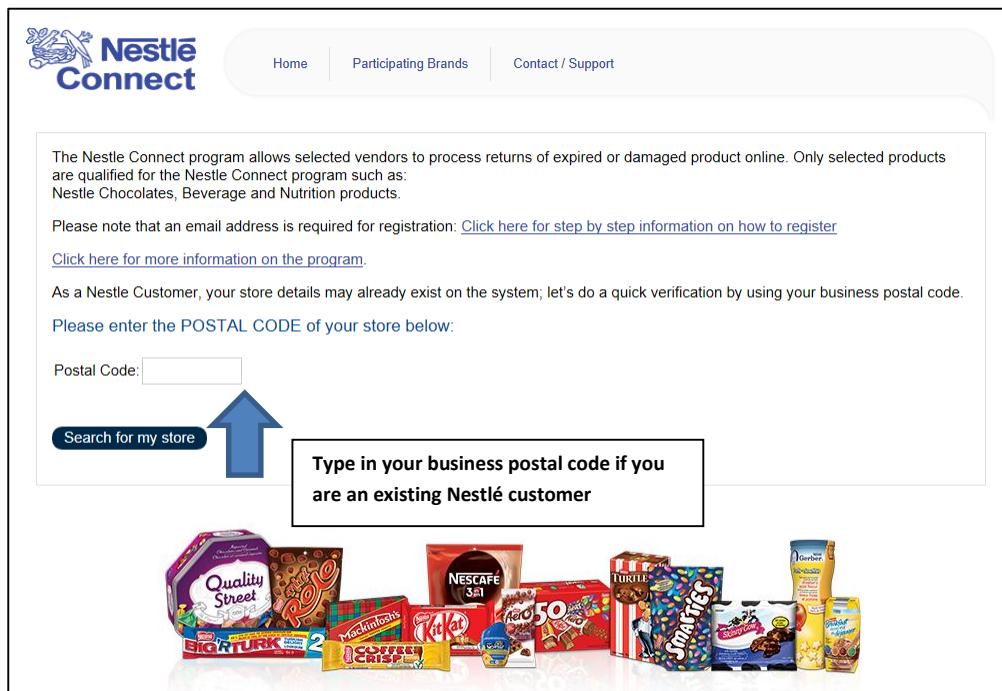
Figure 1: Welcome Page and overview of the portal



- Once you click on [Register Here](#) you will land on another screen to proceed with the registration.

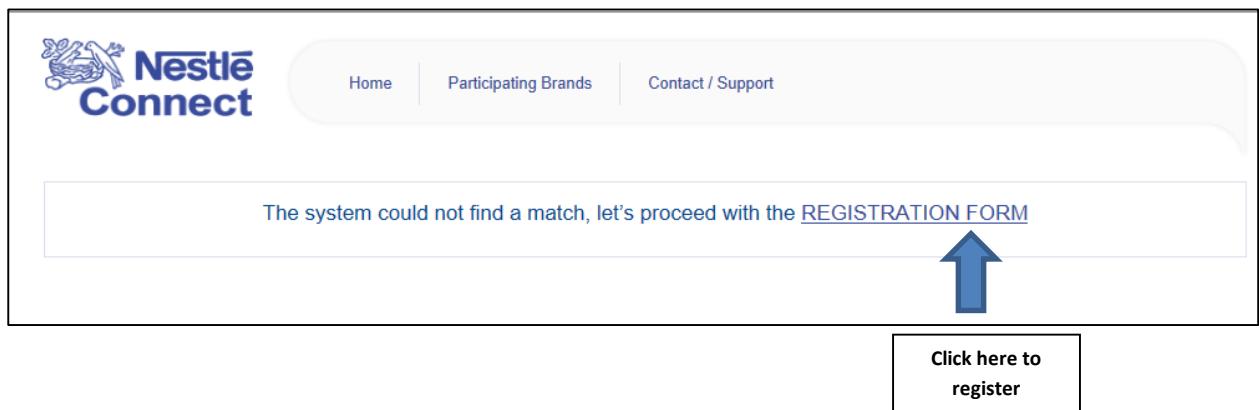
Note: If you are an existing Nestlé Customer, we may have populated some of your information already. Key in your postal code to determine if we have your information in the system and you will be directed to complete the [REGISTRATION FORM](#).

Figure 2: Postal Code Verification



- If your Postal Code was **not** recognized by the system, you can proceed with the registration by clicking on the [REGISTRATION FORM](#) link.

Figure 3: Registration Form



4. **REGISTRATION FORM** will be displayed

Note: an email address is required for you to complete a registration.

Figure 4: REGISTRATION FORM

The screenshot shows the 'Registration Form' page from the Nestle Connect website. The page has a header with the Nestle logo and links for 'Home' and 'Contact / Support'. The main content area is titled 'Registration Form' and contains the following fields:

- Let's get started!
- Please enter the following information so that we can create an account for your business.
- Your First Name: [Text input]
- Your Last Name: [Text input]
- Your Primary Email Address: [Text input]
(This is the address we will send your username and password to)
- Public/Display Name of your Store: [Text input]
- Official/Registered Name of your Store: [Text input]
Cheques will be issued to the name provided in this field
- Store Identification Number: [Text input]
(Please ensure accurate)
- Store Address: [Text input]
- Suite/Unit/Facility Number: [Text input]
- City: [Text input]
- Province/State: [Text input]
- Postal/Zip Code: [Text input]
- Main Phone Number (digits only please): [Text input]
- Phone Extension: [Text input]
- Main Fax Number (digits only please): [Text input]
- Business Type: [Text input]
- Principle Distribution Source (where you mostly purchase Nestle products): [Text input]
- Mailing Address (leave these blank if same as above):
 - Mailing Address: [Text input]
 - Mailing Suite/Unit/Facility Number: [Text input]
 - Mailing City: [Text input]
 - Mailing Province/State: [Text input]
 - Mailing Postal/Zip Code: [Text input]

5. Once you have completed registration, you will receive an email outlining your user name and password within 2 days.
6. Once you have your user name and password you can log into the portal and submit your **damaged/expired return request** for: **Chocolates, Beverage, Nutrition and Coffee.**

Figure 5: Use your user name and password to access the portal

